



December 10, 2014

Dear Butler County Resident,

Thank you for contacting Supports to Encourage Low-income Families (SELF) about the Home Repair Initiative Project. I am writing to explain the process for applying to the program, so that you can find out if you are eligible for free repairs and mobility improvements for your home at **NO CHARGE TO YOU!** This is an income-based program. Though income limits vary by family size and by area, in general you need to make less than \$24,000 per year.

P.O. Box 1322  
Hamilton, Ohio 45012

**Phone**

(513) 898 – 9300

**Fax**

(513) 797 – 3889

**Website**

[www.selfhelps.org](http://www.selfhelps.org)

We accept applications for repairs year-round, but we often have up to a one year waiting list and not all requested repairs can be accommodated. SELF commits to helping 80-100 homeowners each year who are physically and financially unable to complete the repairs by themselves.

SELF has helped many low-income homeowners with handicap ramps, improving accessibility (installing/repairing handrails and steps, grab bars, porches, etc.), minor siding repairs, installing/repairing doors, exterior painting, interior painting, addressing water drainage issues, soffit and gutter repairs, drywall repairs, brush removal, among others. We generally cannot do plumbing, electric, roofing, and windows or flooring.

Below is a list of documentation that will be required. Please include all of these documents with your application.

1. Picture ID
2. Social security cards for ALL household members.
3. Latest federal tax return or a document stating you do not file.
4. Proof of current income for ALL household members 18 and over.
  - a. If paid weekly – you need 13 current, consecutive pay stubs
  - b. If paid bi-weekly – you need 7 current, consecutive pay stubs
  - c. If paid monthly – you need 3 current, consecutive pay stubs
5. Deed to your home (if located in Hamilton)

If you have additional questions please call 513-820-5014

Sincerely,

Beth Combs

AmeriCorps VISTA

Neighbors Who Care Home Repair Program



# Application

## SELF's Home Repair Initiative

Our year round home repair services

are done by local volunteers. Work may include:

- Porch repair/construction
- Interior painting
- Step repair
- Wheelchair ramp repair/construction
- Exterior painting
- Light Weatherization

Thanks to SELF, local volunteers and Group Workcamps, both labor and materials are free to qualifying households. To learn how your home might be included, please PRINT in INK this confidential application and return to:



Supports to Encourage Low-income Families  
 P.O. Box 1322  
 Hamilton, Ohio 45012  
 513-868-9300

Your name: \_\_\_\_\_ Daytime phone: \_\_\_\_\_

Your street address: \_\_\_\_\_

City: \_\_\_\_\_ What is your zip code? \_\_\_\_\_

Is your home inside the City of Middletown or Hamilton City limits? \_\_\_\_\_

Do you own the home listed at the address above? \_\_\_\_\_

What is your yearly household income before taxes are withheld? \_\_\_\_\_

\*These are income based programs. Though income limits vary by family size and by area, in general you need to make around \$30,000 per year or less.

How many people live in your home? \_\_\_\_\_

Describe the work you would like to have done on your home: \_\_\_\_\_

Signature: \_\_\_\_\_

### Home Owner Acknowledgement

-Signing this application does not guarantee your acceptance into the program. We reserve the right to cancel any scheduled work at any time for any reason.



